

	General Meeting Minutes	Document Identifier	240-54076329	Rev	9
		Effective Date	January 2026		
		Review Date	January 2031		

MEETING NAME: REFURBISHMENT OF HP, LP HEATER, DA/DST, FEED WATER, SOOT BLOWER, AUXILIARY STEAM RANGE, FRF, BFPT, MOT AND STATOR WATER SAFETY VALVES DURING PLANNED OUTAGES (E3517GXMPDUV)			
Date:	Time:	Venue:	Meeting No.:
29 September 2026	10:00 a.m	Microsoft Teams	01/2026

Item	Subject & salient points	Decisions & Action items	Responsibility	Target date
1.	Safety and Emergency Evacuation Procedure	All attendees were familiar with the evaluation routes and they were safe	Info	
2.	Opening: 2.1 Welcome 2.2 Apologies and quorum 2.3 Adoption of the Agenda	All attendees were welcomed by Sibongile Due to other business commitments, other Eskom Members could not attend the meeting The Agenda was adopted by all	Info Info Info	

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3.	Declaration of interest	Nothing was declared	Info	
4.	Matters for approval			
4.1	Discussion	Invitation to Tender: Sibongile went through the Invitation to Tender. Site Meeting is not compulsory, and all suppliers are eligible to tender. The enquiry closing date is 15 October 2026 @ 10:00 a.m. Late tenders will not be accepted. Tenders must be submitted on E-Tendering. Tenderer's failure to have submitted/uploaded tender documents on the E-Tendering, the tender will be rendered non-responsive. All attendees were requested to watch Noddy Guides on how to register on e-tendering, how to create e-tendering submission, e-tendering user verification and how to locate e-tendering site.		

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	Evaluation process is as follows: Step 1: Basic compliance Step 2: Functionality Step 3: Objective requirement: SDL&I Step 4: Price preference (80/20) Step 5: Contractual obligation (SHEQ, SDL&I and Financial Analysis) Financial Analysis is applicable, suppliers to submit latest Audited Financial Statements or signed Annual Financial Statements accompanied by ITA34C Income tax assessment and the PIS score (to determine the level of assurance) Suppliers were requested to read through the Invitation to Tender with regards to the enquiry. Returnable are on page 19-24 Payment Terms were explained by Sibongile as follows: For contracts valued below R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying Suppliers within 30 days of receipt of undisputed invoices.		
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		For contracts valued above R50 000 000 (Fifty Million Rand) including VAT, Eskom is committed to paying suppliers within 60 days of receipt of undisputed invoices. NOTE: Should suppliers propose a different payment method, it will form part of mandate parameters and approval will be requested from the GE SDL&I requirements: • Thabitha went through SDL&I requirements, and more emphasis was put on the submission of the B-BBEE Certificate/ Sworn Affidavit. Attendees were encouraged to submit B-BBEE Certificates/ Sworn Affidavit at tender closing in order to score points. In a case of a trust, consortium or joint venture (including incorporated consortia and joint ventures), a consolidated B-BBEE status level verification certificate must be submitted. A tender will be awarded to a supplier that scored the highest points. • In case of Skills Development, tenderers are more than welcome to choose from Mechanical Fitter, Electrician or Boiler Maker, Welders and propose a number as well as the skill that will be developed. NB: It should be noted that a penalty of 1.5% will be imposed if a signed agreement is not adhered to.		
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	Safety, Environmental and Quality requirements Sibongile indicated that there are SHEQ all attendees were requested to go through them. All questions to be directed to Sibongile Masilela. On safety file approval, Criminal Check Record is valid for a year, and suppliers are expected to do a Criminal Check Record for all employees coming on site and must be done during safety file approval. Criminal Check Record must be printed within 30 days during the safety file approval. Contractual requirements: SDL&I, Safety, Health, Environmental, Quality (SHEQ) and Financial Analysis. Kindly refer to the Invitation To Tender pages 40-49 NB: Should SDL& I, SHEQ and Financial Analysis requirements not be met during the evaluation process, tenderers will be given a deadline to submit the required documents to finalise the process. If tenderers do not adhere to the time frame, they will be disqualified.		
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	NEC Document: •Sibongile went through the NEC document. NEC3 Term Service Contract (TSC). The contract will be fixed and firm for year one and thereafter escalate according to Indices that will be agreed upon by both parties. Eskom proposed the following split: Fixed: 15% SEIFSA Table C3 Labour: 60% SEIFSA Table L2B Transport: 10% SEIFSA Table 0-I: Statistics SA PPI Selected Final and Intermediate Manufactured Goods: General & Special Purpose Machinery: 15% If tenderers do not submit a breakdown of 85%, Eskom's proposal shall be applicable in the contract.		
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	• Technical specification or scope of work Mzamani went through the technical specifications or scope of work. Technical Evaluation Criteria / Technical Evaluation Strategy Mzamani went through the Technical Evaluation Criteria / Technical Evaluation Strategy and structured as follows: The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%. Should no Contractor meet the minimum threshold of 70% Eskom reserves the right to negotiate and/or consider Contractors that obtained between 65% and 69%. Tenderers who do not meet the threshold for functionality scoring will be disqualified and not be evaluated further. A two stage Technical Evaluation Strategy is set out. Stage 1: Mandatory Technical Evaluation Criteria (gatekeepers) are ‘must meet’ criteria. These criteria are not weighted, or points scored but, are assessed on a Yes/No basis to ascertain whether or not the criteria are met. An assessment of ‘No’ against any mandatory criterion will disqualify the tenderer and the tenderer will not be evaluated further.		
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		Stage 2: Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion. The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%. Should no supplier meet the minimum threshold of 70%, Eskom reserves the right to negotiate and or consider suppliers who scored between 60% and 69% In order to be eligible for evaluation, the tenderer shall meet all the mandatory requirements and the Qualitative Evaluation Criteria requirements. Refer to the attached detailed Technical Evaluation Strategy named “382-170467 Duvha Power Station Technical Evaluation Strategy Safety Valve Rev 2”.Table 3: Qualitative Technical Evaluation Criteria		
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