

REQUEST FOR QUOTATIONS

SERVICES	X
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DESCRIPTION:	APPOINTMENT OF A CIDB GRADE 1 GB OR HIGHER SERVICE PROVIDER TO UNDERTAKE MOULD REMEDIATION WORKS AT BUILDING B, SARAO JOHANNESBURG OFFICE		
RFQ NUMBER:	SARAO-SJHB-TM-(PRF-4587)-2026-27		
RFQ PUBLICATION DATE:	09 October 2026		
CLOSING DATE AND TIME:	27 October 2026 at 11:00AM		
QUOTATIONS TO BE SUBMITTED VIA EMAIL TO:	tmothupi@sarao.ac.za		
PREFERENCE POINTS SYSTEM:	80/20		
DELIVERY INFORMATION			
LOCATION:	SARAO, 18A Gill Street, Observatory, Johannesburg, Gauteng, 2187		
LEAD TIME (purchase order date)	Within 5 days after the official order		
Enquiries relating to bidding procedures may be directed to:		Technical enquiries may be directed to:	
Contact person:	Tumelo Mothupi	Contact person:	Byran Benjamin
E- Mail address:	tmothupi@sarao.ac.za	E- Mail address:	bbenjamin@sarao.ac.za
Telephone No:	011 268 3423	Telephone No:	011 268 3400

FRAUD ALERT

The NRF would never offer payment or any other consideration in return for the favourable consideration of a bid. Please report any suspected acts of fraud or corruption to the following toll-free number: 0800 701 701 or SMS 39772.

SUPPLIER INFORMATION

Name of Bidder Name:															
Street Address:															
Telephone Number															
Code		Number													
Cell Phone Number															
Code		Number													
Facsimile Number															
Code		Number													
E-Mail Address															
VAT Registration Number															
Tax Compliance Status	Tax Compliance System PIN		O R	Central Supplier Database No.	MAAA										
B-BBEE Level Verification Certificate	Status	Tick Applicable Box. ☐ Yes ☐ No	B-BBEE Level Affidavit	Status Sworn	Tick Applicable Box. ☐ Yes ☐ No										
[A B-BBEE status level verification certificate/sworn affidavit (for EMEs & QSEs) must be submitted in order to qualify for preference points for B-BBEE – also refer to the SBD 6.1]															
Are you the accredited representative in South Africa for the goods/services/works offered?		☐ Yes ☐ No [If yes, enclose proof]	Are you a foreign-based supplier for the goods/services/works offered?		☐ Yes ☐ No [If yes, answer the questionnaire below]										
<table border="1"> <tr> <td>Is the entity a resident of the Republic of South Africa (RSA)?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Does the entity have a branch in the RSA?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Does the entity have a permanent establishment in the RSA?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Does the entity have any source of income in the RSA?</td> <td>☐ Yes ☐ No</td> </tr> <tr> <td>Is the entity liable in the RSA for any form of taxation?</td> <td>☐ Yes ☐ No</td> </tr> </table> If the answer is "No" to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS).						Is the entity a resident of the Republic of South Africa (RSA)?	☐ Yes ☐ No	Does the entity have a branch in the RSA?	☐ Yes ☐ No	Does the entity have a permanent establishment in the RSA?	☐ Yes ☐ No	Does the entity have any source of income in the RSA?	☐ Yes ☐ No	Is the entity liable in the RSA for any form of taxation?	☐ Yes ☐ No
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Is the entity liable in the RSA for any form of taxation?	☐ Yes ☐ No														



1. INTRODUCTION TO SARAO

The South African Radio Astronomy Observatory (SARAO, formerly in part SKA SA) is the business unit of the National Research Foundation (NRF) that houses and operates South Africa's national radio telescope shared facilities, including the MeerKAT, KAT-7, and Hartbeeshoek 26-m radio telescopes.

As a member of the international effort to build the Square Kilometre Array (SKA), which will be the world's largest radio telescope, South Africa (through the NRF's business units) is responsible for the construction and operation of the MeerKAT precursor telescope, for hosting the SKA Mid Frequency telescope, and for implementation of the African VLBI Network.

The SARAO project office has offices based in Johannesburg and Cape Town, as well as the radio-quiet SKA host site in the Karoo, 90km from Carnarvon in the Northern Cape, which hosts the Square Kilometre Array mid-frequency telescopes, MeerKAT, and KAT-7 radio telescope installations, as well as a number of guest instruments, including the HERA telescope.

2. BACKGROUND

SARAO intends to appoint a CIDB Grade 1 GB or higher service provider to undertake mould remediation works at Building B of its Johannesburg office. The building has an approximate floor area of 900 m², with an estimated 2,100 m² of affected surface area, presenting microbial contamination classified as Condition 2–3 in accordance with the IICRC S520 Standard.

The project aims to restore a safe, healthy and professional working environment by removing mould contamination, preventing cross-contamination, and addressing affected building surfaces, HVAC systems and furniture. The scope includes containment, mould removal, surface disinfection, appropriate waste disposal, and post-remediation verification, including independent air quality or microbial testing and formal clearance certification.

The appointed service provider will also be required to submit a final remediation report, handover documentation and recommendations to prevent mould recurrence, thereby safeguarding employee well-being, protecting the building infrastructure and maintaining a professional corporate environment.

3. SUPPLY SPECIFICATIONS

SARAO invites the submission of quotations for the appointment of a CIDB Grade 1 GB or higher service provider to undertake mould remediation works at Building B, SARAO Johannesburg office as per the following:

3.1. The objective is to create a professional, safe, and welcoming environment that enhances property value.

Key Objectives would be to:

- Boost Corporate Image
- Enhance Property Value
- Ensure Safety and Security
- Promote Employee Well-being
- Environmental Sustainability
- Prevent Infrastructure Damage

The appointed service provider shall perform Commercial Mould Remediation for the commercial property consisting of 900 m² floor area with an estimated total affected surface area of 2100 m². Microbial conditions assessed as Condition 2-3 contamination (as defined by the latest IICRC S520 Standard), indicating both settled and active mould growth.

3.2. Deliverables for the scope of work to include but not be limited to:

The service provider shall supply and install the following:

3.2.1 Containment Setup

- Establishment of critical barriers and containment zones
- Implementation of negative air pressure where required
- Prevention of cross-contamination to unaffected areas

3.2.2 Mould remediation and Removal

- Removal and cleaning of affected surfaces using approved remediation techniques
- HEPA vacuuming and damp wiping of all contaminated areas
- Treatment of structural and non-structural elements within the defined scope.
- HVAC system cleaning and ductwork remediation to be included
- Furniture remediation to be included

3.2.3 Surface Sanitation / Disinfection

- Application of appropriate antimicrobial solution to treated surfaces

3.2.4 Waste handling and disposal

- The service provider shall provide disposal documentation, including weighbridge tickets, disposal receipts and/or waste disposal certificates, as applicable.

3.2.5 Post-Remediation Verification and Clearance

Following completion of the remediation works, the service provider shall undertake post-remediation verification to confirm that the affected areas have been appropriately remediated. The verification shall include, as applicable:

- Visual inspection and internal air quality verification to confirm remediation effectiveness (as defined by the latest IICRC S520 Standard);
- Verification that no visible mould growth remains;
- Verification that affected surfaces are clean and free of visible mould, dust and debris;
- Verification that remediated materials are dry;
- Verification that containment has been appropriately removed;
- Verification that affected HVAC systems have been appropriately addressed;
- Air quality/microbial sampling by a suitably competent independent person;
- Laboratory analysis of samples by a suitably competent laboratory;
- Comparison of post-remediation results against the agreed acceptance criteria; and
- Issue of a formal Post-Remediation Verification / Clearance Report and Certificate. (Post-remediation includes return to Condition 1 and the areas being free of malodours and visible mould growth).
- Include return to Condition 1 and the area being free of malodours and visible mould growth.

3.2.6 Reports

- Final remediation report inclusive of recommendations for preventing recurrence.
- Handover documentation.

Note: The affected areas shall not be considered complete until the post-remediation verification requirements have been satisfied and accepted by SARAO.

3.3. Acceptance Criteria

Remediation shall be deemed completed only when:

- all identified mould-affected areas within the approved scope have been remediated;
- no visible mould growth remains within the remediated areas;
- affected surfaces are visibly clean;
- materials are adequately dry;

- there is no unacceptable mould-related odour;
- containment has been removed without evidence of cross-contamination;
- affected HVAC systems have been addressed;
- waste has been removed and lawfully disposed of;
- post-remediation verification has been completed;
- required air quality/microbial testing has been completed;
- clearance documentation has been submitted; and
- SARAO has accepted the final remediation report.

Refer to both Annexure A (Executive Report and Declaration) and Mould Inspection Pictures as reference for the required remediation works.

3.4. Compliance with Health and Safety Requirements

- The successful bidder shall comply with all applicable health and safety requirements, including the Client's Health and Safety requirements and the Occupational Health and Safety Act. By signing and submitting the RFQ, the bidder acknowledges and undertakes to comply with these requirements.
- The bidder/tender shall consider the HSE requirements below and make adequate provision for compliance with the client's Health and Safety and OHS Act requirements.
- The bidder/tender shall ONLY make the financial provision for compliance with the Client's Health and Safety and OHS Act requirements at the bidding stage - NO comprehensive safety file submission is required at the bidding stage, **except where it is explicitly indicated**. Please include the cost of compiling the Safety File in your quotation, as specified in the pricing schedule.
- Where the bidder intends to subcontract any portion of the work, the Principal Contractor must ensure that the subcontractor complies with relevant health and safety and other related requirements.
- No work shall commence until SARAO has reviewed and approved compliance with health and safety and other related requirements.

The service provider OHS Act compliance provision shall include but not be limited to:

- 3.4.1 Provide a Letter of Good Standing (COIDA)
- 3.4.2 Provide Public Liability cover for a minimum amount of R 1 million
- 3.4.3 Project Organogram (with all intended appointments indicated)
- 3.4.4 Waste Handling and Disposal. The service provider shall be responsible for the collection, containment, transportation and lawful disposal of all waste generated by the remediation works.
 - Registered general and hazardous waste collection and transporter
 - Proof of registration of the landfill site where general and hazardous waste are to be disposed of
 - Where waste collection, transportation and disposal is subcontracted, the following requirement must be met:
 - ◆ Subcontractor legal appointment
 - ◆ Subcontractor valid registration with compensation fund (COIDA)
 - ◆ Registered general and hazardous waste collection and transporter

- ◆ Proof of registration of the landfill site where general and hazardous waste will be disposed of; a list of staff; a valid medical fitness certificate from a registered OHP; and emergency contact details.
- 3.4.5 Air quality and clearance certification to be provided after the project:
 - By an Authorised Inspection Authority (AIA) registered with the Department of Employment and Labour
 - Registered as a Hygienist with the South African Institute of Occupational Hygiene (SAIOH)
- 3.4.6 Comprehensive Risk Assessment Plus controls
- 3.4.7 Method Statement
- 3.4.8 Management of site and installation
- 3.4.9 Management of Incidents
- 3.4.10 Management of first aid
- 3.4.11 Management of Tools
- 3.4.12 Management of portable electrical equipment and other equipment
- 3.4.13 Management of toolbox talks
- 3.4.14 Management of personnel
- 3.4.15 Management of waste
- 3.4.16 Management of occupational health
- 3.4.17 Other health and safety agreements (the Principal Contractor, herein referred to as PC, remains responsible and accountable for HSE compliance in line with the OHS Act Legislation)
- 3.4.18 Health and Safety policy statement

Key notes for bidder's attention;

- **Contract terms:** This is a once-off mould remediation assignment, which shall be deemed complete upon the successful completion of the remediation work and the submission and handover of the air quality report and clearance certificate.
- **Pricing Conditions** - Prices must remain firm for the duration of the contract and must be inclusive of all costs (VAT, travel, deliveries, etc.). Bidders must quote for all listed items. Partial quotations may result in disqualification.
- **Payment terms** - Payment shall be made within 30 days from receipt of a valid invoice, subject to satisfactory completion of the work, submission of the required reports, confirmation of completion through a duly signed delivery note or completion certificate and approval by the end user. No advance payments will be permitted.

4. EVALUATION PROCESS

The RFQ will be evaluated in the following three phases:

Phase 1:	Administrative compliance / submission of all returnable documents and completion of all returnable schedules
Phase 2:	Functionality (specification evaluation)
Phase 3:	80/20 preferential point system in terms of PPPR22 - 80 – Price (vat and all taxes included) - 20- Specific goals (BBBEE STATUS LEVEL) Refer to SBD6.1 Specific goals: <i>relevant in accordance with the B-BBEE Codes of Good Practice and the PPPFA that are contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender, or disability</i>

Phase 1 – Administrative Compliance

All returnable documents marked mandatory ('M'), must be completed or submitted by service providers in order to proceed to be evaluated further in Phase 2.

Returnable Document/ Schedule	Mandatory (M) / Optional (O)
Signed SBD 1 form	M
Signed and completed SBD 3.1 form (pricing schedule)	M
Signed and completed SBD 4 form	M (=> R 2 000)
Signed and completed SBD 6.1 form	M (=> R 2 000)
Valid BBBEE certificate, or sworn affidavit detailing annual turnover, in the case of EMEs and QSEs	O (preference points will not be allocated if not submitted)
CIDB requirement (If applicable)	Grading GB: Level 1 or Higher

Phase 2 – Functionality Criteria

Service providers must meet the functionality requirements listed below. Service providers that fail to achieve a “GO” for each functionality requirement will not be considered for further evaluation.

No.	Functionality requirement	How this will be evaluated	GO / NO GO
1.	CIDB Registration	Submit a valid CIDB registration certificate confirming a minimum grading of Grade 1 GB or higher .	
2.	Relevant Project Experience and References	Submit at least three (3) written and signed contactable references letters for completed commercial mould remediation projects of comparable nature and scale within the past five (5) years. Each reference letter must be on the client's official letterhead and include the client's name, contact person, contact number and/or email address, project description, approximate area remediated and project completion date.	
3.	Compliance with health and safety requirements	The bidder must submit the following mandatory health and safety documentation at the bidding stage: 1.1 A valid letter of Good standing from the Department of Labour (COIDA) 3.2. Public liability cover of at least R1M 3.3. Project Organogram (with all intended appointments indicated) 3.4. Waste collection, transportation and disposal - Submit: 3.4.1. Registration certificate for general and hazardous waste collection and transportation. 3.4.2. Registration certificate for the landfill site where general and hazardous waste is to be disposed of. 3.5. Where the waste collection, transportation and disposal is to be subcontracted - Submit: 3.5.1. Subcontractor legal appointment letter. 3.5.2. Subcontractor COIDA registration. 3.5.3. Subcontractor registration certificate for general and hazardous waste collection and transportation. 3.5.4. Subcontractor registration certificate for the landfill site where general and hazardous waste is to be disposed of. 3.6. Air quality and clearance certification to be provided after the project - Submit: 3.6.1. Registration certificate for the Authorised Inspection Authority (AIA) with the Department of Employment and Labour.	



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		3.6.2. Registration certificate for Hygienist with the South African Institute of Occupational Hygiene (SAIOH) 3.7. Comprehensive Risk Assessment, including ratings and controls.	
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Phase 3 – Price and Specific goals (BBBEE STATUS LEVEL)

The RFQ will be evaluated on the 80/20 preference points system

5. PRICING SCHEDULE – PURCHASES (SBD 3.1) FIRM PRICES

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

Respondents are requested to complete the pricing schedule below in response to this Scope of Work. If the respondent feels any additional items should be priced but were not included as part of the original scope of work, please include them in a separate pricing schedule.

ITEM NO	DESCRIPTION	QTY	UNIT PRICE (R)	SUB-TOTAL AMOUNT (R)
1.	Commercial property comprising 900 m ² floor area with an estimated total affected surface area of 2100 m ² . Microbial conditions assessed as Condition 2-3 contamination (as defined by IICRC S520 Standard), indicating both settled and active mould growth. NB – Refer to Scope of Works for the remedial actions to be included.	2100m ²		
2.	Skip Hire and disposal (Maxi/Large Skip for construction and site waste).	4		
3.	Air quality assessment and issuance of air quality clearance certificate.	1		
4.	Health and Safety (HSE) Compliance, including the preparation and compilation of the required HSE file in accordance with applicable Health, Safety and Environmental requirements.	1		
SUB-TOTAL				R
VAT (15%)				R
TOTAL PRICE				R

N.B. Please complete the above pricing schedule and also submit a detailed cost breakdown for each required item on official company letterhead.

6. BIDDING CONDITIONS FOR THIS RFQ

The following conditions shall apply to this Request for Quotation (RFQ):

1. All prices quoted must remain valid for a minimum period of 60 days from the date of submission.
2. All prices must be inclusive of VAT, where applicable.
3. Bidders are required to submit the following documentation in support of their quotation:
 - a) Proof of B-BBEE Status Level of Contribution to claim preference points in terms of the 80/20 preference point system (SBD 6.1).
 - b) An Exempted Micro Enterprise (EME) must submit a sworn affidavit confirming:
 - o Annual total revenue of R10 million or less, and
 - o Level of black ownership.
 - c) A Qualifying Small Enterprise (QSE) must submit:
 - o A sworn affidavit confirming annual total revenue of between R10 million and R50 million and level of black ownership, or
 - o A valid B-BBEE verification certificate.
4. The 80/20 preference point system will be applied as follows:
 - o 80 points for price; and
 - o 20 points for B-BBEE contribution level.
5. No award will be made to any service provider that is not registered on the Central Supplier Database (CSD).
Registration can be completed at: <https://secure.csd.gov.za/>
6. Quotations equal to or above R2,000 (VAT inclusive) must be accompanied by all relevant SBD documentation, duly completed, as outlined in Section 3 of this document.
7. For quotations above R2,000 (VAT inclusive), the successful bidder will be the one scoring the highest total points in accordance with the 80/20 preference point system.
8. For goods/services below R2,000 (VAT inclusive), the successful bidder will be the one offering the lowest acceptable quotation.



9. SARAO reserves the right to withdraw this invitation to quote, to re-advertise, or to accept any part of a quotation. SARAO does not bind itself to accepting the lowest quotation.
10. This Request for Quotation is subject to the National Treasury General Conditions of Contract (GCC) and, where applicable, any Special Conditions of Contract (SCC).
11. Payment terms are 30 days from the date of receipt of a valid invoice and upon delivery and acceptance of goods/services. -No pre-payment will be allowed.
12. In the event of a conflict between the supplier's terms and conditions and those of SARAO, SARAO's terms and conditions shall prevail.

SBD4 BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)..... in submitting
the accompanying bid, do hereby make the following statements that I certify to be
true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6** There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7** I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender

is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“The Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Notes to tenderers: The tenderer must indicate how they claim points for each preference point system. The tenderer must submit Proof of B-BBEE Certificate or Sworn Affidavit.

Specific Goals	Number of points allocated (80/20 system) (between R2 000 and R50 000 000)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contribution 1 to 3	8	
B-BBEE Status Level of Contribution 4 to 6	6	
B-BBEE Status Level of Contribution 7 to 8	2	
Supplier that is at least 51% Black-owned	3	
Supplier that is at least 51% Black female-owned	3	
Supplier that is at least 51% Black youth-owned	1	
Supplier that is at least 51% owned by People with Disabilities	1	
EME or QSE	4	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name _____ of company/firm.....

4.2. Company _____ registration _____ number: _____

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm,

South African Radio Astronomy Observatory (SARAO), Address: Liesbeek House, River Park, Gloucester Road, Mowbray, Cape Town, 7700 Tel: [+27 \(0\) 21 506 7300](tel:+27215067300) [21 February](#)



certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

SBD 7.2 - CONTRACT FORM - RENDERING OF SERVICES SCHEDULE 5

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.



SARAO
South African Radio
Astronomy Observatory

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES

1

2

DATE:

GENERAL CONDITIONS OF CONTRACT

The National Treasury General Conditions of Contract shall govern the contractual relationship between SARAO and the successful bidder. The contract is not attached, however is accessible on SARAO's website - <http://www.sarao.ac.za/tenders/procurement-documents>

BID SIGNATURE (SBD 1)

I, the bidder, warrant by signature as having read and accepted each page in this document including any annexures attached to this document. I undertake to supply all or any of the goods, works, and services described in this procurement invitation to SARAO in accordance with the conditions requirements and specifications stipulated in this bid document at the price/s quoted. I confirm that I have satisfied myself as to the correctness and validity of my offer/bid in response to this invitation, covering all my obligations and I accept that any mistakes regarding price(s), rate(s), and calculations are at my own risk.

My offer remains binding upon me and open for acceptance by SARAO during the validity period indicated and calculated from the closing time of bid invitation. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me in terms of this document as the principal liable for the due fulfilment of the subsequent contract conditions if awarded to me.

I declare that during the bidding period did not have access to any NRF proprietary information or any other matter that may have unfairly placed our bid in a preferential position in relation to any of the other bidder(s).

I confirm that I am duly authorised to sign this offer/ bid response.

NB: Failure to provide / or comply with any of the above particulars may render the bid invalid.

Signature of bidder: