

	Environmental Management Tender Returnable Document	Document Identifier	240-154832228	
		Revision	2	
		Effective Date	November 2023	
		Review Date	November 2026	
Contractor / Service Provider Name: Catering Services				
Project Manager/Responsible Manager: Theona Dzingwa		Enquiry Number:		
		Buyer Name:		
Project Name or Scope: Sandblast upgrade and completion of spraybooth				
Purpose:	To assess whether the above-mentioned Contractor and/or Service Provider submitted the required environmental documentation as specified in the enquiry referenced above, and that such documentation complies with the specified requirements.			
Reference Documentation:	SHEQ Policy: 32-727 Environmental Requirement for Contractors/Suppliers Standard 240-180100134 Environmental Authorisation – where applicable			
EM Requirements	Deliverables to be evaluated indicator (Yes=1, (No=0) & (N/A)		Weights	
SECTION A: Environmental Management System Requirements Objective evidence of documented EMS that is not certified but conforms with Environmental Management System Ref: Environmental Requirements for Contractors and/or Suppliers (240-180100134)				
<i>The Contractor / Service Provider shall provide objective evidence of documented information but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual Score	
A.1 EMS Manual or a document that defines and describes the EMS and its scope		1	1	
A.2 Environmental Policy Signed and Authorized by Company Owner/CEO/MD:		1	1	
A.3 Project environmental objectives and planning to achieve them		1	1	
A.4 Project Roles, Responsibilities and Authorities (Environmental Rep/Environmental officer/SHEQ Rep, Environmental management organogram within the Company) Environmental Rep will be required please not e		1	1	
A.5 Organisation Interested Parties - Needs and expectations		1	1	
A.6 Environmental Communication (Procedure)		1	1	
A.7 Nonconformity and Corrective action (procedure)		1	1	
A.8 Environmental Emergency Preparedness and Response (Procedure)		1	1	
A.9 Performance Evaluation (monitoring, measurement, analysis and evaluation) (Procedure)		1	1	
A.10 Internal Audit and Internal Audit Programme		1	1	
A.11 Management Review (Procedure)		1	1	
SECTION A score		11	11	
SECTION B: Environmental Management Programme and Environmental Authorisation Ref:Tender & Contract Scope of Work and Environmental Requirements for Contractors and/or Suppliers (240-180100134)				
<i>The Contractor / Service Provider shall provide objective evidence of documented information but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual Score	
Environmental Management Programme (EMP) or Method Statements in line with the Scope of Work. Items below are minimum requirements:				
B.1 Handling of Hazardous Chemical Substances (including contaminated waste or materials)		1	1	
B.2 Vegetation Management		0	0	
B.3 Site establishment		0	0	
B.4 Water Management (Consumption, Uses, Water Source, Storm Water, Testing,construction and drinking water)		1	0	
B.5 Access Control and Routes		0	0	
B.6 Landowner Liaison		0	0	
B.7 Environmental Noise Control (Management controls)		0	0	
B.8 Environment ambient Air Quality (i.e., Dust Control/ Management)		0	0	
B.9 Rehabilitation		0	0	
B.10 Wildlife Interaction (Procedure)		0	0	
B.12 Resources, Competence and Awareness (Proof of training and skills of persons performing significant activities, Training matrix)		1	1	
B.13 Environmental Incident Reporting (i.e., oil spills, fire, biodiversity)		1	1	
B.14 Complaints/Grievance management		1	1	
B.15 Environmental Compliance Obligations		1	1	
B.16 Environmental Human Resources (CV and competences of person based on site full time who will be responsible for environmental monitoring, reporting and incident management) A qualified person (National Diploma or a degree e.g., Environmental Sciences/Management or Nature Conservation or relevant Natural Sciences) having the responsibility for monitoring environmental planning and activities and their relationship within the management structure according to the project EMP/EMP and/or EA requirement. For low-risk projects an environmental representative with two weeks environmental training will be sufficient to be an environmental representative.		1	1	
Section B Score		7	6	
SECTION C: Waste Management Plan Ref:Tender & Ref: National Environmental Management: Waste Act (Act No. 59 of 2008) and Transmission Industry Waste Management Plan				
<i>The Contractor / Service Provider shall provide objective evidence of documented but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual Score	
Waste Management Plan/Method statement in line with the Scope of Work:				
C.1 Possible Waste types and/or streams to be generated		1	1	
C.2 Applicable waste management legislation		1	1	
C.3 Waste segregation and minimization		1	1	
C.4 Waste handling and disposal on site		1	1	
C.5 Waste reporting template		1	1	
Section C Score		5	5	
SECTION D: Aspect and Impact Register Ref:Tender Enquiry or Project Scope as per invitation for Tender & Environmental Requirements for Contractors and/or Suppliers (240-180100134)				
<i>The Contractor / Service Provider shall provide objective evidence of documented but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual score	
D.1 Environmental Aspect and Impact Register (Project Specific/SOW) <i>(including ratings of aspects and impacts)</i> .		1	1	
Section D Score		1	1	
SECTION E: Employer defined additional requirements & miscellaneous Ref:Tender & Contract Scope of Work, EMPs, EA and Environmental Requirements for Contractors and/or Suppliers (240-180100134)				
<i>The Contractor / Service Provider shall provide objective evidence of documented but not limited to:</i>		(Yes=1),(No=0) & (N/A)	Actual score	
E.1 Environmental Bill of Quantity (with items relevant to environmental aspects as per scope of work)				
E.1a Waste Management activities		1	0	
E.1b Pollution Control measures		1	0	
E.1c Water Management		1	0	
E.1d Land Management (e.g., Rehabilitation costs, Erosion control/ berms, maintenance of access roads, No Go fencing, vegetation clearing)		1	0	
E.1e Human Resources (Environmental Officer)		1	0	
E.2 Environmental Requirements Proforma				
E.2a Environmental Requirements Proforma: 240-110600836 completed and signed (by the Contractor)		1	0	
Section E Score		6	0	
CONTRACTOR / SERVICE PROVIDER TOTAL SCORE = 100% (SECTION A) + (B) + (C) + (D) + (E) AS A PERCENTAGE				
CONTRACTOR / SERVICE PROVIDER FINAL SCORE PERCENTAGE(%)		19	0.12	
THRESHOLD Each tenderer's scores will serve as a numerical basis for tender comparison. A tenderer must receive a weighted average score of 80% or above to be taken into consideration.				
COMMENTS/REMARKS	APPROVED	x	NOT APPROVED	
MOTIVATION FOR FAILING TO ATTAIN MAXIMUM SCORE IN THE EVALUATION ABOVE				
SECTION & NO.	REQUIREMENT		ISSUE	
NAME OF EVALUATOR:				
SIGNATURE OF EVALUATOR:				
DATE EVALUATED:				