



community safety, roads & transport
Department of
Community Safety, Roads & Transport

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Department of
Community Safety, Roads & Transport
FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF COMMUNITY SAFETY, ROADS AND TRANSPORT

CSR&T/ BID03/2026/27

REQUEST FOR THE ADVERTISEMENT AND APPOINTMENT OF TWENTY (20) SERVICE PROVIDERS, TO SUPPLY AND DELIVERY OF POTHOLE REPAIR MATERIALS FOR THE DEPARTMENT OF COMMUNITY SAFETY ROADS AND TRANSPORT FOR A PERIOD OF 36 MONTHS.

NO BRIEFING SESSION

Name of Tenderer:

MAAA.....

This tender closes at 11:00 on 07TH October 2026 at the offices of the Department of Community Safety and Transport located at 45 Perm Building, Charlotte Maxeke Street, Bloemfontein, 9301

LATE SUBMISSIONS WILL NOT BE CONSIDERED

NB: Bidders must return all completed and duly signed SBD's. Documents must be completed with a black ink non-erasable pen all returnable documents must be attached.

All bidders must indicate their CSD Registration number.....



DOCUMENTS IN THE BID DOCUMENT PACK

NB: It is in the interest of the bidders to ensure that they have received all pages of this document, which consist of the following documents:

- Bid Submission checklist

PART T1

- Invitation to Bid (SBD 1)
- Price Schedule (SBD 3.1)
- Declaration of Interest (SBD 4)
- Preference Points Claim Form in terms of the Preferential Procurement Regulation of 2022 (SBD 6.1)

PART T2

- Returnable Schedules
 - ✓ SCHEDULE A RECORD OF ADDENDA TO TENDER DOCUMENT
 - ✓ SCHEDULE B CERTIFICATE OF AUTHORITY
 - ✓ SCHEDULE C COMPULSORY ENTERPRISE QUESTIONNAIRE
 - ✓ SCHEDULE D PLANT AND EQUIPMENT
 - ✓ SCHEDULE E EXPERIENCE OF TENDERER
 - ✓ SCHEDULE F TENDERER'S KEY PERSONNEL
 - ✓ SCHEDULE G AMENDMENTS, QUALIFICATIONS AND ALTERNATIVES
 - ✓ SCHEDULE H TENDERER'S HEALTH AND SAFETY PLAN AND DECLARATION
 - ✓ SCHEDULE I TENDERER'S CERTIFICATE OF REGISTRATION WITH CIDB
 - ✓ SCHEDULE J PRICING SCHEDULE – FIRM PRICES (PURCHASES) SBD3
 - ✓ SCHEDULE K DECLARATION OF INTEREST
 - ✓ SCHEDULE L PREFERENTIAL PROCUREMENT REGULATIONS 2022

PART T3

- Bill of Quantities (BOQ)

PART T4

- General Conditions of Contract (GCC) – Not a returnable document



BID SUBMISSION CHECKLIST

Bidders are required to complete the following checklist and submit it with their bids:

NB: All the information listed below should be included in the bid.

		COMPLIANT? (TICK ✓ IN THE APPROPRIATE BOX)	
NO	REQUIREMENTS		
1.	PART T1		
1.1	Standard Bidding Documents	YES	NO
SBD 1	Invitation		
SBD 3.1	Pricing Schedule (Firm Prices)		
SBD 4	Declaration of Interest		
SBD 6.1	Preference Points Claim Form in terms of the Preferential Procurement Regulation of 2022		
2	PART T2		
2.1	Returnable Schedules		
3.	PART T3	YES	NO
3.1	Bill of Quantities (BOQ)		
4.	PART T4		
4.1	General Conditions of Contract (GCC) (Not be returned with the bid document)		
5.	ATTACHMENT		
5.1	CSD Registration number (MAAA Number)		
	Tax Pin		



community safety, roads & transport

Department of
Community Safety, Roads & Transport
FREE STATE PROVINCE

SECTION 1



PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (FREE STATE DEPARTMENT OF COMMUNITY SAFETY, ROADS AND TRANSPORT)					
BID NUMBER:	CSR&T/BID03/2026/27	CLOSING DATE:	07 October 2026	CLOSING TIME:	11:00
DESCRIPTION	APPOINTMENT OF TWENTY (20) SERVICE PROVIDERS, TO SUPPLY AND DELIVERY OF POTHOLE REPAIR MATERIALS FOR THE DEPARTMENT OF COMMUNITY SAFETY ROADS AND TRANSPORT FOR A PERIOD OF 36 MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
45 Charlotte Maxeke Street					
Perm Building					
Bloemfontein					
9300					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr. K Koenane		CONTACT PERSON	JZ Oplet	
TELEPHONE NUMBER	082 059 9726		TELEPHONE NUMBER	0793565692	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Koenanek@freetrans.gov.za		E-MAIL ADDRESS	opleto@freetrans.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] ☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] ☐ Yes ☐ No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		1.2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO					
DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO					
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO					
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO					
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO					
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					



PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.2	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.3	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.4	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.8	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

(Proof of authority must be submitted e.g. company resolution)

DATE:



SCOPE OF WORK

1. The scope of work will entail but not limited to the following:

The service providers will be required to **supply** the following commodity for 23 district offices of the Department throughout the Free State for self-collection on rotational basis:

- ✓ Hot Asphalt, per ton.

The service providers will furthermore be required to **supply, deliver and offload** the following commodities to 23 district offices of the Department of Community Safety, Roads and Transport in various regions with the Free State on rotational basis.

- ✓ Cold Asphalt, per bag (25kg) as specified after consultation with SCM and Districts offices before a service provider procure a commodity
- ✓ Cement, 42,5 MPa per bag (50kg).
- ✓ Emulsion:
 - Anionic Stable Grade 60% per drum (200 litres)
 - Cationic Stable Grade 60% per drum (200 litres)
- ✓ Crusher Dust per ton

2. The details of the required supply per Roads District area are as follows

No	Type of Commodity	Financial year 2026/2027
1	Premix Hot Asphalt	(see Annexure A - BOQ per region)
2	Premix Cold Asphalt	
3	Cationic Stable grade Emulsion	
4	Anionic Stable grade Emulsion	
5	Cement	
6	Crusher Dust	

Bidders must complete bidding document for all road districts. Prices per district should include transportation to any of the Offices within the respective districts. Offices are located as follows, per district in line with Departmental soft borders and office jurisdiction:



Number	Region	Office
1	Xhariep	Trompsburg
2		Fauresmith
3		Petrusburg
4		Rouxville
5	Motheo / Mangaung	Bloemfontein
6		Dewetsdorp
7		Thaba Nchu
8		Ladybrand
9	Thabo Mofutsanyana	Vrede
10		Reitz
11		Senekal
12		Bethlehem
13		Ficksburg
14		Harrismith
15		Qwa Qwa
16	Lejweleputswa	Boshoff
17		Hoopstad
18		Bothaville
19		Henneman
20		Winburg
21	Fezile Dabi	Kroonstad
22		Heilbron
23		Frankfort

N.B! Transportation cost of material required will be calculated in line with the latest Consumer Price Index (CPI) and as per Departmental agreed rate.

3. LEGAL IMPLICATIONS

Documents to be utilized for management of the contract

- GCC (General Conditions of Contract)
- SCC (Special conditions of a contract)
- SABS (South African Bureau of Standards) - bidders will be expected to submit his/her invoice together with an approved Certified copy of laboratory tested commodities –
- SABITA Manual (South African Bitumen Association)



4. TERMS OF REFERENCE/ SPECIFICATIONS

- ✓ As per paragraph 3 above

5. APPOINTMENT OF SUITABLE SERVICE PROVIDER

- ✓ Twenty (20) suitable service providers are required to supply the Chief Directorate Roads with: **POTHOLE REPAIR MATERIALS FOR THE DEPARTMENT OF COMMUNITY SAFETY, ROADS AND TRANSPORT FOR A PERIOD OF THIRTY-SIX (36) MONTHS**. The price quoted for all commodities except Hotmix Asphalt must include procurement, transportation and offloading at any of the 23 sites within the five districts. In the case of Hotmix Asphalt, the price will only be for the procurement of the material, as the Departmental teams will collect the material as and when required from the manufacturer on pre-arranged agreement.
- ✓ The Department reserves the right to negotiate the tender award value or call for presentations if prices are deemed not to be market related.
- ✓ The Department is not obliged to appoint the lowest bid.
- ✓ Upon selection / conclusion of winning bidders, the Department will negotiate pricing according to market related price. The companies selected for each region will be allocated work (supply, deliver and offload identified commodities) based on equal value on rotational basis during the tenure of this contract.
- ✓ The allocation of work based on rotation will be closely monitored by the Department's respective project manager during the contract period.
- ✓ In order to achieve empowering of emerging SMME's, the service providers who qualified as per tender specification will be requested to consent to rotation and fixed pricing with escalation as per CPI (Consumer Price Index) in the subsequent years.

6. PROCUREMENT

6.1.1 METHOD OF INVITATION

Supply Chain Management (SCM) will follow a competitive process, where the advert will be placed in the Government Tender Bulletin, e-Tender Publication



Portal, on the Institution's website, CIDB website, in terms of Treasury Regulation 16A, 6.3 and SCM instruction No. 02 of 2021-22 Paragraph 3.3.

6.1.2 EVALUATION CRITERIA

The Bids will be evaluated on Mandatory requirements, Functionality, Price & Specific Goals whereby potential bidders are **expected to score minimum points of 27 out of 45 for functionality**. Failure to score the required minimum score of 27 points, then the bidder will be disqualified;

Further, all bids that have scored equal or more than 27 points for functionality will be evaluated using 90/10 preference points system, as it is anticipated that, programme cost for the request Bid is more than R50 000 000.00.

NB: It must be noted that functionality will be evaluated separately from Specific goals. This means that points scored for specific goals, are the determining factors for recommendation of appointment.

This bid will be evaluated on three phases:

- ✓ Phase 1 Mandatory requirements
- ✓ Phase 2 Functionality = 45 points
- ✓ Phase 3 preferences point system (Specific Goals)

COMPULSORY BRIEFING SESSION

No Briefing Session will be held, however, for any clarity seeking questions the below officials can be contacted.

Technical enquiries: Mr. JZ Oplet (079 356 5692)

Email address: opleto@freetrans.gov.za

SCM Enquiries: Mr K Koenane @082 059 9726

Email: Koenanek@freetrans.gov.za



PHASE1: MANDATORY REQUIREMENTS

- ✓ A valid Tax Clearance unique security Personal Identification number (PIN) issued by the South African Revenue Services (where Consortium / Sub-Contractors are involved, each party to the association must submit a separate valid unique security personal Identification number).
- ✓ Bidders must return all fully completed and duly signed standard bidding documents (SBD), returnable schedules and Contract Data forms. These forms must be completed with a black ink non-erasable and attach all returnable documents.
- ✓ Bidders must be registered on the centralised supplier database-CSD print out must be attached or must provide a CSD registration number (MAAA.....).
- ✓ Copy of **Companies and Intellectual Property Commission** (CIPC) and Certified copies of **identity documents** of all active members/shareholders of the company NOT older than 3 months, with clear dates of certification by SAPS.
- ✓ In the case of a Joint Venture/ Consortium (any form of partnership)
THERE WILL BE NO JOINT VENTURE FOR THIS BID



PHASE 2: Functionality

Functionality Assessment is based on the Grid below:

Criterion	Description of criteria	Scoring	Points	Total Points Allocation
Experience	Bidders must submit Copies of Purchase Order and Reference Letters of supply and delivery of any commodity in the roads-built environment. NOT OLDER THAN 01 JANUARY 2016 Reference/ Recommendation letters will only be considered valid if they meet the following criteria: ✓ If on an official client letterhead, ✓ If contains contact details, signed, and dated by authorised personnel.	R500 001.00 and above	20	20
		R150 001.00 to R500 000.00	15	
		R50 001.00 to R150 000.00	10	
		R 2001.00 to R50 000.00	5	
		No Experience	0	
Capacity	Financial status of the company. The responding bidder must show capacity to deliver a sustainable service for a period of two(2) months without external support. To do so a Bank guarantee letter must be provided, and this will count for maximum 15 points towards the Functionality score: (The Department requires this information to ascertain whether the bidder can carry the initial cash commitments for a period up to (2) months for the services, awarded to the bidder without any additional external support).” Bank rating should not be older than six month for submission.	Supplying a R1 000 000.00 financial guarantee	20	20
		Supplying a R800 000.00 financial guarantee	12	
		Supplying a R600 000.00 financial guarantee	8	
		Supplying a R400 000.00 financial guarantee	6	
		Supplying a R200 000.00 financial guarantee	4	
		No financial guarantee Supplied	1	
Locality:	Locality as per CIPC registration (falsification of locality well lead to disqualification from participating in the contract)Business address having not being updated in the past ten years.	Free State based offices	5	5
		Outside Free State based offices	1	
Maximum possible score				45



NB: A tender that fails to obtain the minimum qualifying score of 27 points for functionality as indicated in the GRID above is not an acceptable tender, further all tenders that obtained the minimum qualifying score for functionality must be evaluated in terms of price and the preference point system.

PHASE 3: PREFERENTIAL CLAIM POINTS IN TERMS OF PREFERENTIAL PROCUREMENT REGULATION SYSTEMS 80/20

POINTS ALLOCATED FOR SPECIFIC GOALS

Table 1: Specific goals for the bid and points claimed are indicated per the table below.

(Note to organs of state: Where the 90/10 preference point system is applicable, corresponding points must also be indicated as such.)

Note to bidders: The bidder must indicate how they claim points for each preference pointsystem.)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Proof of documents to be attached	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprise with ownership of 51% or more by person/s who are black person/s.	3	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% women.	2	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% or more by person/s who are youth.	2	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% or more by person/s with disability.	2	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. Medical Record from a professional doctor. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% or more by persons who are military veterans	1	Military veteran profile (including force number, three referees and detachment and commander.	
Total	10		



PART T2 RETURNABLE DOCUMENTS



T2.2 RETURNABLE SCHEDULES

T2.2.1 RETURNABLE SCHEDULES REQUIRED FOR TENDER EVALUATION PURPOSES

<u>SECTION</u>	<u>DESCRIPTION</u>
SCHEDULE A	RECORD OF ADDENDA TO TENDER DOCUMENTS
SCHEDULE B	CERTIFICATE OF AUTHORITY
SCHEDULE C	COMPULSORY ENTERPRISE QUESTIONNAIRE
SCHEDULE D	PLANT AND EQUIPMENT
SCHEDULE E	EXPERIENCE OF TENDERER
SCHEDULE F	TENDERER'S KEY PERSONNEL
SCHEDULE G	AMENDMENTS, QUALIFICATIONS AND ALTERNATIVES
SCHEDULE H	TENDERER'S HEALTH AND SAFETY PLAN AND DECLARATION
SCHEDULE I	TENDERER'S CERTIFICATE OF REGISTRATION WITH CIDB
SCHEDULE J	PRICING SCHEDULE – FIRM PRICES (PURCHASES) SBD3
SCHEDULE K	DECLARATION OF INTEREST
SCHEDULE L	PREFERENTIAL PROCUREMENT REGULATIONS 2022

T2.2.2 PREFERENTIAL PROCUREMENT SCHEDULES AND AFFIDAVITS THAT WILL BE INCORPORATED INTO THE CONTRACT

T2.2.3 FORMS TO BE SUBMITTED BY THE SUCCESSFUL TENDERER

NOTE: The Tenderer is required to complete each and every schedule and form listed above to the best of his ability, as the evaluation of tenders and the eventual contract will be based on the information provided by the Tenderer.
Failure of a Tenderer to complete the schedules and forms to the satisfaction of the Employer will inevitably prejudice the tender and may lead to rejection on the grounds that the tender is not responsive.

The same applies to the Preferential Procurement Schedule in T2.2.2.



SCHEDULE A: RECORD OF ADDENDA TO TENDER DOCUMENTS

I / We confirm that the following communication/s, amending the tender documents, received from the Employer or his representative before the closing date for submission of this tender offer, have been taken into account in this tender offer:

Addendum no.	Date	Title or details
1		
2		
3		
4		
5		
6		
7		
8		

SIGNATURE:

**SCHEDULE B: CERTIFICATE OF AUTHORITY**

Indicate the status of the Tenderer by ticking the appropriate box hereunder. The Tenderer must complete the certificate set out below for the relevant category.

(i) COMPANY	(ii) CLOSE CORPORATION	(iii) PARTNERSHIP	(iv) ANY FORM OF PARTNERSHIP	(v) SOLE PROPRIETOR

(i) CERTIFICATE FOR COMPANY

I, ..., Managing Director of the Board of Directors of, hereby confirm that by resolution of the Board (copy attached) taken on 20....., Mr./Ms., acting in the capacity of, was authorized to sign all documents in connection with this tender and any contract resulting from it, on behalf of the company.

Managing Director:

(ii) CERTIFICATE FOR CLOSE CORPORATION

We, the undersigned, being the key members in the business trading as hereby authorise Mr/Ms , acting in the capacity of, to sign all documents in connection with this tender and any contract resulting from it, on our behalf.

NAME	ADDRESS	SIGNATURE	DATE

Note: *This certificate is to be completed and signed by all of the key members upon whom rests the direction of the affairs of the Close Corporation as a whole.*

(iii) CERTIFICATE FOR PARTNERSHIP

We, the undersigned, being the key partners in the business trading as, ... hereby authorize Mr. /Ms. acting in the capacity of..... , to sign all documents in connection with this tender and any contract resulting from it, on our behalf.

NAME	ADDRESS	SIGNATURE	DATE



NAME	ADDRESS	SIGNATURE	DATE

Note: *This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole.*

(iv) CERTIFICATE FOR ANY FORM OF PARTNERSHIP

We, the undersigned, are submitting this tender offer in Any form of partnership and hereby authorize Mr/Ms, authorized signatory of the company, acting in the capacity of lead partner, to sign all documents in connection with this tender offer and any contract resulting from it, on our behalf.

This authorization is evidenced by the attached power of attorney signed by legally authorized signatories of all the partners to the Any form of partnership.

NAME OF FIRM	ADDRESS	AUTHORIZING SIGNATURE, NAME AND CAPACITY
Lead partner		

Note: *This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole.*

(v) CERTIFICATE FOR SOLE PROPRIETOR

I, ..., hereby confirm that I am the sole owner of the business trading as.....

Signature of sole owner:



REGISTRATION CERTIFICATE / AGREEMENT / ID DOCUMENT

Important note to Tenderer:

Registration Certificates for Companies, Close Corporations and Partnerships, or Agreements and Powers of Attorney for any form of partnerships, or ID documents for Sole Proprietors, all as referred to in the foregoing forms and in T2.1, must be attached here.

**SCHEDULE C : ` COMPULSORY ENTERPRISE QUESTIONNAIRE**

The following particulars must be furnished. In the case of any form of partnership, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1 : Name of enterprise :

Section 2 : VAT registration number :

Section 3 : CIDB registration number :

Section 4 : Particulars of sole proprietors and partners in partnerships :

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5 : Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6 : Record of service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months, in the service of any of the following:

- | | |
|--|---|
| ☐ a member of any municipal council | ☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| ☐ a member of any provincial legislature | |
| ☐ a member of the National Assembly or the National Council of Province | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ a member of the board of directors of any municipal entity | ☐ an employee of Parliament or a provincial legislature |
| ☐ an official of any municipality or municipal entity | |



If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

Note : Insert separate page if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months, been in the service of any of the following:

- | | |
|--|---|
| ☐ a member of any municipal council | ☐ an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999) |
| ☐ a member of any provincial legislature | |
| ☐ a member of the National Assembly or the National Council of Province | ☐ a member of an accounting authority of any national or provincial public entity |
| ☐ a member of the board of directors of any municipal entity | ☐ an employee of Parliament or a provincial legislature |
| ☐ an official of any municipality or municipal entity | |

If any of the above boxes are marked, disclose the following:

Name of spouse, child or parent	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		current	Within last 12 months

Note : Insert separate page if necessary



The undersigned, who warrants that he/she is duly authorized to do so on behalf of the enterprise:

- i) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- ii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iii) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the Tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest;
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____ Date _____

Name _____ Position _____

Enterprise
name _____

**SCHEDULE D: PLANT AND EQUIPMENT**

The following are a list of major items of relevant equipment that I / we presently own and will have available for this contract if my / our tender is accepted.

- (a) Details of major equipment that is owned by me / us and immediately available for this contract.

DESCRIPTION (<i>type, size, capacity etc.</i>)	QUANTITY	YEAR OF MANUFACTURE

Attach additional pages if more space is required

- (b) Details of major equipment that will be hired, or acquired for this contract if my / our tender is accepted

DESCRIPTION (<i>type, size, capacity etc.</i>)	QUANTITY	HOW ACQUIRED	
		HIRE/ BUY	SOURCE

Note: Attach additional pages if more space is required

The Tenderer undertakes to bring onto site without additional cost to the Employer any additional plant not listed but which may be necessary to complete the contract within the specified contract period.

SIGNATURE:



ATTACH THE PLANT AND EQUIPMENT LIST/S HERE

**SCHEDULE E: EXPERIENCE OF TENDERER**

The following is a statement of work of similar nature recently successfully executed by myself / ourselves:

EMPLOYER: CONTACT PERSON AND TELEPHONE NUMBER	CONSULTING ENGINEER: CONTACT PERSON AND TELEPHONE NUMBER	NATURE OF WORK	VALUE OF WORK (inclusive of VAT)	DATE COMPLETED OR EXPECTED TO BE COMPLETED

SIGNATURE:



ATTACH THE LIST HERE IF SEPARATE LIST IS PROVIDED



SCHEDULE F: TENDERERS' KEY PERSONNEL

NAME	POSITION	NQF QUALIFICATION

SIGNATURE:



**ATTACH COPIES OF NQF CERTIFICATES FOR LABOUR INTENSIVE CONSTRUCTION OF
RELEVANT SUPERVISORS**

**SCHEDULE G: AMENDMENTS, QUALIFICATIONS AND ALTERNATIVES**

The Tenderer should record any amendments and alternatives he may wish to make to the tender documents in this schedule. Alternatively, a Tenderer may state such amendments and alternatives in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause F3.3 if the Standard Conditions of Tender referenced in the Tender Data regarding the Employer's handling of material deviations and qualifications.

These amendments and qualifications, if accepted by the Employer, will be incorporated in the Form of Offer and Acceptance, Schedule of Deviations.

(a) AMENDMENTS AND QUALIFICATIONS

PAGE	CLAUSE OR ITEM NO	PROPOSED AMENDMENT AND QUALIFICATIONS

**[Notes: (1) Amendments to the General and Special Conditions of Contract are not acceptable;
(2) The Tenderer must give full details of all the financial implications of the amendments and qualifications in a covering letter attached to his tender.]**

(b) ALTERNATIVES

PROPOSED ALTERNATIVE	DESCRIPTION OF ALTERNATIVE

[Notes: (1) Individual alternative items that do not justify an alternative tender, and an alternative offer for time for completion should be listed here.

(2) In the case of a major alternative to any part of the work, a separate Bill of Quantities, programme, etc, and a detailed statement setting out the salient features of the proposed alternatives must accompany the tender.

(3) Alternative tenders involving technical modifications to the design of the works and methods of construction shall be treated separately from the main tender offer.]

SIGNATURE:



ATTACH ALTERNATIVES HERE



SCHEDULE H: CONTRACTOR'S HEALTH AND SAFETY PLAN AND DECLARATION

In terms of Clause 4(4) of the OHSA 1993 Construction Regulations 2003 (referred to as "the Regulations" hereafter), a Contractor may only be appointed to perform construction work if the Employer is satisfied that the Contractor has the necessary competencies and resources to carry out the work safely in accordance with the Occupational Health and Safety Act No 85 of 1993 and the OHSA 1993 Construction Regulations 2003.

To that effect a person duly authorized by the Tenderer must complete and sign the declaration hereafter in detail.

Declaration by Tenderer

1. I the undersigned hereby declare and confirm that I am fully conversant with the Occupational Health and Safety Act No 85 of 1993 (as amended by the Occupational Health and Safety Amendment Act No 181 of 1993), and the OHSA 1993 Construction Regulations 2003.
2. I hereby declare that my company has the competence and the necessary resources to safely carry out the construction work under this contract in compliance with the Construction Regulations and the Employer's Health and Safety Specifications.
3. I hereby undertake, if my tender is accepted, to provide, before commencement of the works under the contract, a suitable and sufficiently documented Health and Safety Plan in accordance with Regulation 5(1) of the Construction Regulations, which plan shall be subject to approval by the Employer.
4. I confirm that copies of my company's approved Health and Safety Plan, the Employer's Safety Specifications as well as the OHSA 1993 Construction Regulations 2003 will be provided on site and will at all times be available for inspection by the Contractor's personnel, the Employer's personnel, the Engineer, visitors, and officials and inspectors of the Department of Labour.
5. I hereby confirm that adequate provision has been made in my tendered rates and prices in the Bill of Quantities to cover the cost of all resources, actions, training and all health and safety measures envisaged in the OHSA 1993 Construction Regulations 2003, including the cost for specific items that may be scheduled in the Bill of Quantities.
6. I hereby confirm that I will be liable for any penalties that may be applied by the Employer in terms of the said Regulations for failure on my part to comply with the provisions of the Act and the Regulations as set out in Regulation 30 of the Regulations.
7. I agree that my failure to complete and execute this declaration to the satisfaction of the Employer will mean that I am unable to comply with the requirements of the OHSA 1993 Construction Regulations 2003, and accept that my tender will be prejudiced and may be rejected at the discretion of the Employer.
8. I am aware of the fact that, should I be awarded the contract, I must submit the notification required in terms of Regulation 3 of the OHSA 1993 Construction Regulations 2003 before I will be allowed to proceed with any work under the contract.

SIGNATURE:



CONTRACTOR'S SAFETY PLAN

The Tenderer shall attach to this page (or submit it separately) the Contractor's Health and Safety Plan as required in terms of Regulation 5 of the Occupational Health and Safety Act 1993 Construction Regulations 2014, including COVID 19 OHS regulations 2020, and referred to in Form K.

The Contractor's Health and Safety Plan shall cover at least the following aspects as applicable:

1. Safety of subcontractors (Refer Construction Regulations 2003 Clause 5: Principal Contractors and Contractors)
 - Methods to ensure the approval, implementation and maintenance of all health and safety aspects regarding his subcontractors.
2. Monitoring the health and safety on the construction site on a regular basis (Refer Clause 6: Supervision of Construction Work)
 - Details of the Construction Supervisor and his appointed assistants (if any);
 - Details of the Construction Safety Officer, full-time or part-time;
 - Details of the suitability and competency of the Construction Supervisor and Construction Safety Officer regarding health and safety aspects of the construction works.
3. Assessment of risks on the construction site (Refer Clause 7: Risk Assessment)
 - Details of a proper risk assessment on which his health and safety plan is based;
 - Ways in which all construction employees are informed, instructed and trained regarding the work procedures and the related hazards.
4. Risk items (Refer Clauses 8 to 28: Risk items to be addressed)
 - Details of the design, management, responsibilities, worker training, work methods, procedures, maintenance and any other requirements necessary for him and his subcontractor, if applicable, to work safely and in a healthy environment as stipulated in these clauses.

**Contractor's OHS Management System checklist****1. OHS Policy and Management**

		Yes	No
1.1	Is there a written company health and safety policy?		
1.2	Does the company have an OHS Management System?		
1.3	Is there a company OHS Management Manual or Plan?		
1.4	Are health and safety responsibilities clearly identified for all levels of staff?		

2. Safe Work Practices and Procedures

		Yes	No
2.1	Has the company prepared safe operating procedures or specific safety instructions relevant to its operations?		
2.2	Does the company have any permit to work systems?		
2.3	Is there a documented incident investigation procedure?		
2.4	Are there procedures for maintaining, inspecting and assessing the hazards of plant operated/owned by the company?		
2.5	Are there procedures for storing and handling hazardous substances?		
2.6	Are there procedures for identifying, assessing and controlling risks associated with manual handling?		

3. OHS Training

		Yes	No
3.1	Is health and safety training conducted in the company?		
3.2	Is a record maintained of all training and induction programs undertaken for employees in the company?		

4. Health and Safety Workplace Inspection.

		Yes	No
4.1	Are regular health and safety inspections at worksites undertaken?		
4.2	Are standard workplace inspection checklists used to conduct health and safety inspections?		
4.3	Is there a procedure by which employees can report hazards at workplaces?		

5. Health and Safety Consultation.

		Yes	No
5.1	Is there a workplace health and safety committee?		
5.2	Are employees involved in decision making over OHS matters?		
5.3	Are there employee elected health and safety representatives?		

6. OHS Performance Monitoring.

		Yes	No
6.1	Is there a system for recording and analyzing health and safety performance statistics?		
6.2	Are employees regularly provided with information on company health and safety performance?		
6.3	Has the company ever been convicted of an occupational health and safety offence?		

7. Does your company's health and safety plan contain the following elements?

APPOINTMENT OF A PANEL OF 20 SERVICE PROVIDERS FOR THE MAINTENANCE OF THE UNPAVED ROAD NETWORK (REGRAVELLING, BLADING, DRAINAGE STRUCTURES, AND ANCILLARY WORKS) ON VARIOUS ROADS WITHIN THE FREE STATE FOR PERIOD OF 36 MONTHS WITH CIDB GRADING OF 5CE/6CE AS AND WHEN REQUIRED.



		Yes	No
7.1	Description of the contract		
7.2	OHS Structure of work undertaken under this contract		
7.3	Induction and safety training		
7.4	Safe work practices and procedures for specific work undertaken		
7.5	Risk assessments for specific works undertaken		
7.6	Workplace inspection schedule for duration of contract		
7.7	OHS consultative processes to be followed		
7.8	Emergency procedure for this specific contract		
7.9	Incident recording and investigation on procedures		
7.10	Health and safety performance monitoring arrangements to be implemented during contract		



SCHEDULE I: CONTRACTOR'S CERTIFICATE OF REGISTRATION WITH CIDB

[The Tenderer shall attach hereto the Contractor's Certificate of Registration with CIDB. Failure to submit the certificate with the tender document will lead to the conclusion that the Tenderer is not registered with the CIDB and therefore not eligible to tender].



SCHEDULE J:

SBD 3.1

PRICING SCHEDULE – FIRM PRICES
(PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: CRS&T/BID03/2026/27
Closing Time 11:00am	Closing date: 07 October 2026

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
-------------	----------	-------------	---

- | | | |
|---|--|-----------------------------------|
| - | Required by: | |
| - | At: | |
| - | Brand and model | |
| - | Country of origin | |
| - | Does the offer comply with the specification(s)? | *YES/NO |
| - | If not to specification, indicate deviation(s) | |
| - | Period required for delivery | |
| - | Delivery basis | *Delivery: Firm/not firm
..... |

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

***Delete if not applicable**

**SCHEDULE K:****SBD 4****BIDDER'S DISCLOSURE****1. PURPOSE OF THE FORM**

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of State institution

- 2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....



- 2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract?

YES/NO

- 2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

2 GENERAL DECLARATION

I, ..., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 2.1 I have read and I understand the contents of this disclosure.
- 2.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 2.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 2.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 2.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 2.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 2.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of



administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR
TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder

**SCHEDULE L:****SBD 6.1****PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	90
SPECIFIC GOALS	10
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.



2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$



Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.



Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system) (To be completed by the organ of state)	Proof of documents to be attached	Number of points claimed (80/20system) (To be completed by the tenderer)
Enterprise with ownership of 51% or more by person/s who are black person/s.	3	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% women.	2	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% or more by person/s who are youth.	2	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% or more by person/s with disability.	2	CIPC and all active members/shareholders Certified Certificates and Certified ID copies. Medical Record from a professional doctor. NOT older than 3 months, with clear dates of certification by SAPS	
Enterprise with ownership of 51% or more by persons who are military veterans	1	Military veteran profile (including force number, three referees and detachment and commander.	
Total	10		



SBD 6.2

DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS

Supply and delivery of Pothole material supply

This Standard Bidding Document (SBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

General Conditions

Regulation 9. (1) prescribes that in the case of designated sectors, where in the award of bids local production and content is of critical importance, such bids must be advertised with the specific bidding condition that only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.

A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.

The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

24. x is the imported content in Rand

25. y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

The SABS approved technical specification number SATS 1286:2011 is accessible on [http://www.thedti.gov.za/industrial development/ip.jsp](http://www.thedti.gov.za/industrial%20development/ip.jsp) at no cost.



A bid may be disqualified if –

(a) this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation; and

(b) the bidder fails to declare that the Local Content Declaration Templates (Annex C, D and E) have been audited and certified as correct.

2. Definitions

- 2.1. “bid” includes written price quotations, advertised competitive bids or proposals;
- 2.2. “bid price” price offered by the bidder, excluding value added tax (VAT);
- 2.3. “contract” means the agreement that results from the acceptance of a bid by an organ of state;
- 2.4. “designated sector” means a sector, sub-sector or industry that has been designated by the Department of Trade and Industry in line with national development and industrial policies for local production, where only locally produced services, works or goods or locally manufactured goods meet the stipulated minimum threshold for local production and content;
- 2.5. “duly sign” means a Declaration Certificate for Local Content that has been signed by the Chief Financial Officer or other legally responsible person nominated in writing by the Chief Executive, or senior member / person with management responsibility (close corporation, partnership or individual).
- 2.6. “imported content” means that portion of the bid price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or its subcontractors) and which costs are inclusive of the costs abroad (this includes labour or intellectual property costs), plus freight and other direct importation costs, such as landing costs, dock duties, import duty, sales duty or other similar tax or duty at the South African port of entry;
- 2.7. “local content” means that portion of the bid price which is not included in the imported content, provided that local manufacture does take place;
- 2.8. “stipulated minimum threshold” means that portion of local production and content as determined by the Department of Trade and Industry; and
- 2.9. “sub-contract” means the primary contractor’s assigning, leasing, making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.



3. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
Hot mix Asphalt (Medium Grade	100%
Cold Asphalt	100%
Anionic Stable Grade 60%	100%
Cationic Stable Grade 60%	100%
Cement	100%

4. Does any portion of the services, works or goods offered have any imported content?
(Tick applicable box)

YES	☐	NO	☐
-----	--------------------------	----	--------------------------

4.1 If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information are accessible on www.reservebank.co.za.



DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Any form of partnership / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....
.....



METHOD OF AWARDING BIDS

- ✓ Bidders are requested to bid in accordance with the bid document.
- ✓ Preferential Procurement Regulation of 2022 (PPR)
- ✓ Selection of service providers will be on an equitable allocation basis from the approved pool, PPR will be applied for the tenderer that will be recommended in terms of the preference.
- ✓ Allocation preference in the implementation of the project will be based on the preferential points. The first highest 20 bidders scoring points in terms of specific goals will be the first preferred bidders for recommendation of appointment and allocations will be awarded rotationally and equitable basis.

DURATION OF THE CONTRACT

The project will be executed over a period not exceeding **Thirty-Six (36)**, starting on the date of award by the Accounting Officer of the Department of Community, Safety, Roads and Transport.

The service providers will be expected to attend to the material supply needs of the Department on instruction and under supervision of the Department as-and-when required.

THE FOLLOWING CONDITIONS FORMS PART OF SPECIAL CONDITIONS OF BID / CONDITIONS OF ACCEPTANCE.

- ✓ Bids are valid for 90 days
- ✓ The service providers shall bear the cost associated with the preparation and submission of the proposals.
- ✓ The Department of Community Safety, Roads and Transport selection of qualifying tenders will be as per Department's Supply Chain Management policy and will be final.
- ✓ The Department is not bound to accept any bid and reserves the right to annul the selection process at any time prior to contract award, without incurring any liability to the bidders.
- ✓ Bidders who falsify any information will be disqualified-If it's discovered during the contract period, the Department reserves the right to terminate the contract immediately
- ✓ Should the Department during bid evaluation, adjudication and award process not get the required number as per advert, the department will award to the suitable bidders.
- ✓ The material required will only be for pothole repair on projects implemented by the Department using its internal resources. It will not include materials from other pothole repair projects implemented by the Department using external service providers (e.g. Main Contractors)
- ✓ Price escalation will be aligned to CPI

No late/faxed/e-mailed/posted submissions will be accepted or considered.



ANNEXURE “A”

**BOQ SUMMARY:**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Hot mix Asphalt (Medium Grade)	Ton	1		
2	Cold Asphalt per 25 kg bag	Bag	1		
3	Emulsion:				
3.1	Anionic Stable Grade 60% per 200 litre drum	Drum	1		
3.2	Cationic Stable Grade 60% per 200 litre drum	Drum	1		
4	42,5 MPA cement per 50kg bag	Bag	1		
5	Crusher Dust	Ton	1		
SUBTOTAL					
VAT @ 15%					
TOTAL					

- QUOTED PRICE FOR ALL COMMODITIES SHOULD INCLUDE DELIVERY FEE EXCEPT FOR HOT ASPHALT
- PRICE ESCALATION WILL BE ALIGNED TO THE LATEST CONSUMER PRICE INDEX (CPI) PUBLISHED BY STATISTICS SOUTH AFRICA BASED ON INFLATION